



**San Francisco Public Utilities Commission  
 Citizens' Advisory Committee  
 Water Subcommittee**

**MEETING MINUTES**

**Tuesday, July 28, 2020  
 5:30 p.m. – 7:00 p.m.**

**PARTICIPATE VIA BLUEJEANS VIRTUAL CONFERENCE SOFTWARE**

**Meeting URL**

<https://bluejeans.com/525620491>

**Phone Dial-in**

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 +1.650.963.5767 (United States(San Mateo))  
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**Meeting ID**

525 620 491

**Mission:** The Water Subcommittee reviews water supply system reliability, water conservation, recycling, regional cooperation efforts and other relevant plans and policies. ([Admin Code 5.140-142](#))

This meeting is being held by Teleconference Pursuant to the Governor's Executive Order N-29-20 and the Sixteenth Supplement to Mayoral Proclamation Declaring the Existence of a Local Emergency Dated February 25,2020

During the Coronavirus Disease (COVID-19) emergency, the San Francisco Public Utilities Citizens Advisory Committee's (SFPUC CAC) regular meeting room, 525 Golden Gate Ave., 3rd Floor Tuolumne Conference Room, is closed. CAC Members and SFPUC staff will convene CAC meetings remotely by teleconference. Members of the public are encouraged to submit their public comment on agenda items in advance of the teleconference meeting by emailing comments to [lcarpenter@sflower.org](mailto:lcarpenter@sflower.org). Comments submitted no later than 5 PM the Monday before the meeting will be read into the record by SFPUC CAC Staffing Team members during the teleconference meeting and will be treated as a substitute to providing public comment during the meeting. Persons who submit written public comment in advance on an agenda item or items will not be permitted to also provide public comment on the same agenda item(s) during the meeting.

**Members:**

**Jennifer Clary (Chair) (D11)**  
 Amy Nagengast (D8)

Suki Kott(D2)  
 Nicole Sandkulla (M-Reg'l  
 Water Customers)

Ted Loewenberg (D5)  
 Eliahu Perszyk (M-Large Water  
 User)

**London N. Breed**  
 Mayor

**Ann Moller Caen**  
 President

**Francesca Vietor**  
 Vice President

**Anson Moran**  
 Commissioner

**Sophie Maxwell**  
 Commissioner

**Tim Paulson**  
 Commissioner

**Harlan L. Kelly, Jr.**  
 General Manager

D = SF District, M = Mayoral Appointment

**Staff Liaisons:** Tracy Zhu and Amanda Jimenez

**OUR MISSION:** To provide our customers with high-quality, efficient and reliable water, power and sewer services in a manner that values environmental and community interests and sustains the resources entrusted to our care.



## ORDER OF BUSINESS

### 1. Call to order and roll call: The meeting was called to order at 5:32 pm

Members present at roll call: (5) Clary, Nagengast, Sandkulla, Loewenberg, Perszyk

Members Absent: (1) Kott\*\*

Members of the Public: None

### 2. Approval of the June 23, 2020 Minutes

Motion was made (Loewenberg ) and seconded (Nagengast) to approve June 23, 2020.

AYES: (5) Clary, Nagengast, Sandkulla, Loewenberg, Perszyk

NOES: (0)

ABSENT: (1) Kott

Public Comment: None

### 3. Report from the Chair

- **Chair Clary** request members to communicate their priorities in order to plan accordingly for the upcoming leadership retreat.

Public Comment: None

### 4. Public Comment: Members of the public may address the Committee on matters that are within the committee's jurisdiction and are not on today's agenda

Public Comment: None

### 5. Presentation and Discussion: Emergency Firefighting Water System Update, John Scarpulla, Local Policy Manager, Policy and Government Affairs, External Affairs, SFPUC

**\*\*Member Kott arrived at 5:42 pm, quorum maintained.**

#### Presentation Topics:

- What is the EFWS?
- Resolution 484-19
- Annual Report – FY 19-20: EFWS Used at Fires
- Annual Report – FY 19-20: Capital Projects
- Annual Report – FY 19-20: Development Projects
- Annual Report – FY 19-20: Maintenance
- Annual Report – FY 19-20: Drills, Special Projects, and Meetings
- Updating SFPUC/SFFD MOU
- ESER 2020 Bond Programming

## Discussion Topics:

- **Member Nagengast** asked if there is a size or cost of a development project that triggers inclusion to the Emergency Firefighting Water System (EFWS)?  
**Staff Scarpulla** responded that to his knowledge there is no trigger related to size, but there have been discussions on how to include this type of trigger in future regulations or codes.
- **Member Perszyk** asked is there a system map with current approved and proposed projects and schedule?  
**Staff Scarpulla** replied there is a map of the current projects, however there is a need to add future projects and schedules. He provided the link to the map in a follow up email:  
<https://sfgov.maps.arcgis.com/apps/MapJournal/index.html?appid=44ef33b414a940b0abaa286856acf044>
- **Member Loewenberg** asked how many total staff currently work on the EFWS?  
**Staff Scarpulla** didn't know off the top of his head but could provide that information in a follow up email. He provided the answer in a follow up email: 12 staff from CDD work on the EFWS, and there are dozens of staff from Infrastructure, Public Works, contractors, and consultants.
- **Chair Clary** asked if there is a program for the \$150 + million bond that was approved by the voters in March?  
**Staff Scarpulla** answered that those funds will go to constructing the West side project and two manifold projects on the East side.

Public Comment: None

## 6. Presentation and Discussion: [BAWSCA's Asset Management Program Audit of the SFPUC's Operation and Maintenance Programs for the Regional Water System](#), Tom Francis, Water Resources Manager, BAWSCA

### Presentation Topics:

- BAWSCA Recently Completed an Asset Management Program Audit of SFPUC
- Five Core Questions for Sustainable Asset Management
- Ten Primary Audit Criteria Used (1 of 2)
- Ten Primary Audit Criteria Used (2 of 2)
- A Five Level Evaluation Model Used for Scoring
- Audit Presents Two General Conclusions and Specific Conclusions by Criteria
- Specific Conclusions – By Criterion (1 of 2)
- Specific Conclusions – By Criterion (2 of 2)
- Recommendations for the SFPUC to Implement
- BAWSCA's Direction Moving Forward Regarding SFPUC's Asset Management

### Discussion Topics:

- **Member Nagengast** asked do you find the Hetch Hetchy Water Power (HHWP)/Water Supply and Treatment (WST) more proactive or reactive in terms of asset management?  
**Tom Francis** answered HHWP is very proactive. WST is reactive but there is a significant workload given the age of the system and are a bit behind because of that fact.

- **Member Nagengast** asked if BAWSCA did any benchmarking to other similar sized water treatment systems across the country in relation to asset management?  
**Tom Francis** replied, we compared the Capital Improvement Plans (CIP) from SFPUC and 10 other agencies in the West. That comparison is study is available on our website.

## 7. Staff Report

- Verify schedule of Water CAC Subcommittee Meetings for 2020 - there is a desire to invite the Natural Resources and Lands Management Program to the next Water CAC to hear updates on the Water Enterprise Environmental Stewardship Policy implementation

### Discussion Topics:

- **Chair Clary** noted that the fourth Tuesday in September is the 22<sup>nd</sup> and the fourth Tuesday in November is the 24<sup>th</sup>
- **Staff Zhu** stated that the CAC Water Committee has met three times this year and only need to meet one more time, but the committee can meet as many times as they want.
- **Chair Clary** stated that the committee will be meeting both in September and November.

## 8. Future Agenda Items and Resolutions

- Water Enterprise Environmental Stewardship Policy implementation – *tentatively September*
- State Policy and Programs on Affordability or Low-Income Rate Assistance (LIRA)
- Bay Delta Plan and voluntary settlement agreement
- Legislative Update
- Annual Water Quality Report
- State of the Regional Water System Report – Bi-annual report due to BAWSCA in September 2020
- Groundwater Communications Resolution Update
- Water Diversification and Climate Change
- Drought resilience: 3-year water supply update
- Water Equity and Homelessness
- State of Local Water Report
- Retail Conservation Report
- Urban Water Management Plan
- Harry Tracy Water Treatment Plant tour

9. **Announcements/Comments** The next meeting for the Water CAC will be on September 22, 2020. Please visit [www.sfwater.org/cac](http://www.sfwater.org/cac) for final confirmation of the next scheduled meeting, agenda and materials.

## 10. Adjournment

Motion was made (Kott) and seconded (Loewenberg) to adjourn the meeting.

Meeting was adjourned at 7:03 pm.