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**SAN FRANCISCO PUBLIC UTILITIES COMMISSION
 RATE FAIRNESS BOARD
 CITY AND COUNTY OF SAN FRANCISCO**

**Regular Meeting
 Friday, July 30, 2021 3:00 – 5:00 PM**

This meeting is being held by Teleconference Pursuant to the Governor's Executive Order N-29-20 and the Twelfth Supplement to Mayoral Proclamation Declaring the Existence of a Local Emergency Dated February 25, 2020.

During the Coronavirus Disease (COVID-19) emergency, the San Francisco Public Utilities Commission (SFPUC) Rate Fairness Board's regular meeting room at 525 Golden Gate Avenue, is closed. The Board and SFPUC staff will convene Rate Fairness Board meetings remotely by teleconference.

PARTICIPATE REMOTELY VIA BLUEJEANS VIRTUAL MEETING

MEETING JOIN OPTIONS
Meeting ID: 828 196 388

1. Modern Browser (WebRTC) [Best]

Please join with a modern browser Google Chrome or Microsoft Edge (no additional installation required):

Meeting URL: <https://bluejeans.com/828196388/4295>

Please allow microphone access if you wish to provide comment during Public Comment period (or use chat).

2. Laptop or Desktop Computer (BlueJeans Desktop App) [Better]

(will require lightweight application installer)

Meeting URL: <https://bluejeans.com/828196388/4295>

3. Mobile Apple iOS or Android devices: Mobile users can also join with BlueJeans

Meetings App on [Apple App Store](#) iOS or [Google Play Store](#) Android, enter meeting ID 828 196 388

4. Phone [Audio only]: Join by Phone, Dial 1 (408) 317-9253

Enter the meeting ID and passcode followed by #

If you dial in via phone, please mute your phone with Mute function on your phone.

- London N. Breed**
Mayor
- Sophie Maxwell**
President
- Anson Moran**
Vice President
- Tim Paulson**
Commissioner
- Ed Harrington**
Commissioner
- Newsha Ajami**
Commissioner
- Michael Carlin**
Acting
General Manager



43 *Meeting will be recorded for minutes only and will not be published. By joining this meeting,*
44 *you agree to be recorded during the duration of this meeting.*

45

46 **To make public comment:** SFPUC staff will announce public comment periods. Type your
47 comments or questions using the “Chat” tab, comments to be read out loud by moderator.
48 Or, click on “Raise Hand” under “People” tab, moderator will then call on you for public
49 comment. If you have technical issues or questions, you may also send a private message
50 to the moderator using “Direct Messages” under “Chat” tab.

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MEETING AGENDA MINUTES

1. Call to Order and Roll Call

Seat 1 Howard Ash, Chair
Seat 2 Vacant
Seat 3 Anna Van Degna
Seat 4 Vacant
Seat 5 Adam Nguyen
Seat 6 Vacant
Seat 7 Edward de Asis

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Chair Howard Ash called meeting to order at 3:03 PM. RFB Secretary Yvonne Rodriguez called roll: Chair Ash present, Member Van Degna present, Member Nguyen present, Member de Asis present. A quorum was present.

RFB Secretary Rodriguez announced reminders including meeting join 61 information, meeting recording for minutes only and how to comment 62 instructions.

2. General Public Comment

Members of the public may address the Rate Fairness Board (RFB) on matters that are within the Board's jurisdiction but not on today's agenda.

Public Comment: none

3. Approval of the Minutes of April 23, 2021 Meeting (Discussion and possible action)

Chair Ash asked Board for comment or changes of minutes, there were no changes. Member Van Degna moved to approve minutes. Motion seconded by Member De Asis.

Public Comment: none

Chair Ash moved to approved minutes approved minutes without objections.

4. Report of the Chair

a. 2021 Power Rates Study Status Update

NewGen Strategies & Solutions, Power Rates Study Consultant
(Presentation and Discussion)

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110 *Presented by Scott Burnham, NewGen Strategies consultant.*
111 *Presenter provided an update about Power Rates Study*
112 *background, status, timeline, and next steps. Discussion followed.*

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114 *Public comment: none*

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116 **b. Rate Fairness Board Members Roles and Responsibilities**

117 City Attorney Office, City & County of San Francisco
118 (Discussion)

119
120 *Topic introduced by Erin Franks, Rates Administrator. Topic*
121 *discussed by Deputy City Attorneys John Roddy and Nicholas*
122 *Whipps. Deputy City Attorney Roddy provided background about*
123 *Charter Section 8B.125, which authorizes the SFPUC to set rates*
124 *and establish RFB. Discussion followed.*

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126 *Public comment: none*

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128 **c. Improving Public Access to Rate Fairness Board Meetings**

129 Isobel Hayne, SFPUC Rates/Revenue Analyst
130 (Presentation and Discussion)

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132 *Presented by Isobel Hayne. Presenter provided overview of current*
133 *outreach strategies, review of industry best practices (finding and*
134 *recommendations). Main recommendations shared include*
135 *expanding communications and outreach methods, regular meeting*
136 *schedule, improve accessibility (outside business hours, childcare,*
137 *food, etc.), provide options for over the phone, written and in-person*
138 *comment, and educate public on rates related topics to encourage*
139 *meaningful participation. Discussion followed.*

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141 *Public comment: none*

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143 **5. Announcements, Comments, Questions (Discussion)**

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145 *Public comment: none*

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147 **6. Adjournment**

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149 *Meeting adjourned at 4:29 PM.*

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151 **Accessible Meeting Policy:** To obtain meeting materials in alternative format, please
152 contact the Rate Fairness Board Secretary at 415-487-5254 or via email at
153 yrodriguez@sfgwater.org. Providing at least 72 hours notice will help to ensure availability.
154 Written reports or background materials for calendar items are available on-line at
155 <https://sfpuc.org/about-us/boards-commissions-committees/rate-fairness-board>.

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157 **Meeting Procedures:** Public Comment will be taken before or during the Board’s
158 consideration of each agenda item. Speakers may address the Board for up to
159 three minutes on that item. During General Public Comment, members of the
160 public may address the Board on matters that are within the Board’s jurisdiction
161 and are not on the agenda. Procedures do not permit: 1) persons in the audience
162 to vocally express support or opposition to statements by Board Member, by other
163 persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-
164 producing electronic devices; 3) bringing in or displaying signs in the meeting
165 room; and 4) standing in the meeting room. The ringing of and use of cell phones,
166 pagers and similar sound-producing electronic devices are prohibited at this
167 meeting. Please be advised that the Chair may order the removal from the meeting
168 room of any person(s) responsible for the ringing or use of a cell phone, pager, or
169 other similar sound-producing electronic devices.

170 **Know your rights under the Sunshine Ordinance:** Government’s duty is to
171 serve the public, reaching its decisions in full view of the public. Commissions,
172 boards, councils, and other agencies of the City and County exist to conduct the
173 people’s business. This ordinance assures that deliberations are conducted before
174 the people and that City operations are open to the people’s review. For
175 information on your rights under the Sunshine Ordinance (Chapter 67 of the San
176 Francisco Administrative Code) or to report a violation of the ordinance, contact by
177 mail Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244,
178 San Francisco, CA 94102; phone at (415) 554-7724; fax at (415) 554-7854; or by
179 e-mail at sof@sfgov.org.

180 Citizens may obtain a free copy of the Sunshine Ordinance by printing Chapter 67
181 of the San Francisco Administrative Code on the Internet, at
182 <http://www.sfbos.org/sunshine>.

183 **311 Free Language Assistance:** 免費語言協助/ Ayuda gratuita con el idioma /
184 Бесплатная помощь переводчиков / Trợ giúp Thông dịch Miễn phí / Assistance
185 linguistique gratuite / 無料の言語支援/ 무료 언어 / 지원 / คว่“มขจ๋ ยเหลลลลลล “งก”ข”โดยไมค้
186 ส่ยคาลลลลลลลลลล / Libreng tulong para sa wikang Tagalog ยเหลลลลลลลลลลล

187 **Lobbyist Registration and Reporting Requirements:** Individuals and entities
188 that influence or attempt to influence local legislative or administrative action may
189 be required by the San Francisco Lobbyist Ordinance [SF Campaign &
190 Governmental Conduct Code Sec. 2.100] to register and report lobbying activity.
191 For more information about the Lobbyist Ordinance, please contact the San
192 Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco,
193 CA 94102; telephone (415) 252-3100; fax (415) 252-3112; web site at
194 www.sfgov.org/ethics.

195 **Explanatory documents** that have been provided to the Board in connection with
196 this agenda are available for public inspection online at [https://sfpuc.org/about-](https://sfpuc.org/about-us/boards-commissions-committees/rate-fairness-board)
197 [us/boards-commissions-committees/rate-fairness-board](https://sfpuc.org/about-us/boards-commissions-committees/rate-fairness-board).
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