

**Public Utilities Revenue Bond Oversight Committee
City Services Auditor Working Group**

MINUTES

**Wednesday, June 8, 2011
4:00 p.m.
1155 Market Street (between 7th & 8th Streets)
4th Floor Conference Room
San Francisco, CA 94102**

Committee Members

John Ummel, Chair
Ben Kutnick
David Sutter

1. Call to Order and Roll Call (*0.00.00)

The meeting convened at 4:08 p.m.

All members were noted present. There was a quorum.

2. Public Comment: Members of the public may address the City Services Auditor Working Group of the Revenue Bond Oversight Committee (RBOC) on matters that are within the RBOC's Jurisdiction that are not on today's agenda.

Public Comment: None.

3. Discussion and Possible Action: Draft MOU with the Controller's Office (*0.04.10)-

Issue/Action: Review of suggested changes to the draft Memorandum of Understanding (MOU) between the RBOC and the Controller's Office for purposes of assisting the RBOC with future audit assignments.

Mike Brown (SFPUC); Irella Blackwood (Controller's City Services Auditor); presented information concerning the matter and/or answered questions raised during the hearing.

Public Comment: None.

4. Discussion and Possible Action: Scoping Task Assignments (*0.04.25) -

Issue/Action: The City Services Auditor Working Group will discuss the proposed work plan for future RBOC audit assignments.

Mike Brown (SFPUC); Irella Blackwood (Controller's City Services Auditor); presented information concerning the matter and/or answered questions raised during the hearing.

Public Comment: None.

5. Discussion and Possible Action: Approval of the Minutes of the RBOC City Services Auditor Working Group meetings for May 4, 2011. (*0.50.00)

Member Sutter, seconded by Member Kutnick, moved to approve the minutes of the RBOC city Services Auditor Working Group meeting for May 4, 2011.

The motion passed by the following vote:

Ayes – Ummel, Kutnick, Sutter
Noes - None

6. Discussion and Possible Action: Future Agenda Items/Meeting Dates

No Action.

Public Comment: None.

7. Adjournment

The meeting adjourned at 4:55 p.m.

The minutes were approved on July 7, 2011.

Audio recordings of the meeting of the Revenue Bond Oversight Committee are available at:

http://sanfrancisco.granicus.com/ViewPublisher.php?view_id=97

For information concerning agendas, minutes and meeting information
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