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2
3 **Contracting Working Group**
4 **of the**
5 **Public Utilities Revenue Bond Oversight Committee**

6
7 **MINUTES**

8 Friday, December 4, 2009
9 1155 Market Street (between 7th & 8th Streets)
10 11th Floor Conference Room B

11 Contracting Working Group Members

12 Patrick Sweetland
13 Brian Browne
14 Stan Jones

15
16 **1. Call to Order and Roll Call**

17
18 Chair Sweetland called the meeting to order at 1:05 p.m. and roll call was
19 taken.

20
21 Present: Patrick Sweetland, Brian Browne, and Stan Jones.
22 Absent: None.

23
24 There was a quorum.

25
26 **2. Public Comment: Members of the public may address the RBOC**
27 **Contracting Working Group on matters that are within the RBOC's**
28 **jurisdiction and are not on today's agenda.**

29
30 Public Comment: None.

31
32 **3. Discussion and Possible Action concerning the RBOC contracting**
33 **procedures and possible improvements to the procedure.**

34
35 Chair Sweetland provided an overview of the Contracting Working Group's
36 previous discussions and concerns regarding contracting procedures and
37 possible improvements to the procedure.

38
39 Discussions occurred concerning contracting procedures and possible
40 improvements to the procedure.

41
42 The Working Group will present their findings to the RBOC at the next
43 available meeting.

44
45 Other Speakers: Mike Brown, SFPUC.
46

47 Public Comment: None.

48

49 **4. Discussion and Possible Action related to the approval of draft**
50 **minutes for the November 6, 2009 and November 16, 2009, meetings**
51 **of the RBOC Contracting Working Group.**

52

53 Member Brown moved, seconded by Member Jones, to approve the
54 minutes of November 6, 2009.

55

56 Ayes: Sweetland, Browne and Jones.

57

58 Noes: None.

59

60 The minutes for November 6, 2009 were adopted.

61

62 Chair Sweetland moved, seconded by Member Jones, to approve the
63 minutes of November 16, 2009.

64

65 Ayes: Sweetland and Jones.

66

67 Nones: None.

68

69 Abstained: Browne.

70

71 The minutes for November 16, 2009 were adopted.

72

73 Public Comment: None.

74

75 **5. Adjournment**

76

77 Chair Sweetland adjourned the meeting at 2:11 p.m.

78

79 The Minutes of the RBOC Contracting Working Group was approved by
80 the RBOC Contracting Working Group on February 26, 2010.

81