

SOUTHEAST COMMUNITY FACILITY COMMISSION  
CITY AND COUNTY OF SAN FRANCISCO

London Nicole Breed, Mayor



**AGENDA**

**Southeast Community Facility Commission**  
**Wednesday, November 30, 2022**  
**6:00 P.M.**

This meeting is being held by Teleconference Pursuant to the Governor's Executive Order N-29-20 and the Twelfth Supplement to Mayoral Proclamation Declaring the Existence of a Local Emergency Dated February 25, 2020

**JOIN:**

**ZOOM Meeting URL**

<https://sfwater.zoom.us/j/7334095863?pwd=TUNpcjM1TWdsZC96U21uaExEeHRxQT09>

**PHONE DIAL-IN:**

**+1 669 219 2599**

**Meeting ID/Passcode**

733 409 5863 / 807721

During the Coronavirus Disease (COVID-19) emergency, the Southeast Community Facility Commission's (SECFC) regular meeting room, Alex Pitcher, Jr. Community Room, is closed. Commissioners and SECFC staff will convene Commission meetings remotely by teleconference.

**Commissioners**

Susan Murphy, Chair

Dr. Gina Fromer, Vice-Chair

Karen Chung

Damien Posey

Amerika Sanchez

Falaofuta Satele

Marlene Tran

**Emily Pharr**

Executive Director

**Carla Vaughn**

Executive Secretary

For information, contact the Commission Secretary at (415) 821-1534. Minutes and other information are available at the SECFC website: [www.sfgov.org/sefacility](http://www.sfgov.org/sefacility)

**You have been invited to attend the following event:  
Southeast Community Facility Commission Meeting  
Virtual Edition on Wednesday, November 30, 2022, 6 pm to 8 pm PDT**

To join, select from the following options:

- 1) Web Browser – Google Chrome or modern browsers work best (Edge Chromium)

<https://sfwater.zoom.us/j/7334095863?pwd=TUNpcjMlTWdsZC96U21uaEeHRxQT09>

Meeting ID and Passcode: 733 409 5863 / 807721

One tap mobile

+12133388477,7334095863#,\*807721# US (Los Angeles)

+16692192599,7334095863#,\*807721# US (San Jose)

Dial by your location

+1 213 338 8477 US (Los Angeles)

+1 669 219 2599 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 646 518 9805 US (New York)

Meeting ID: 733 409 5863

Find your local number: <https://sfwater.zoom.us/u/kdyrzBkxYN>

**BEST PRACTICES**

- Call from a quiet location
- Speak slowly and clearly
- Turn down any televisions or radios around you
- Address the Commission as a whole, do not address individual Commissioners

For questions about the meeting, please contact the Commission Secretary at (415) 821-1534. The ringing and use of cell phones, pagers, and similar sound-producing electronic devices are prohibited. Please be advised that the Chairperson may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

**Know your rights under the Sunshine Ordinance:** Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, City Hall, Room 409. 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102. Phone: (415) 554-7724; Fax: (415) 554-7854; E-mail; [sotf@sfgov.org](mailto:sotf@sfgov.org). Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library, and on the City's website at [www.sfgov.org](http://www.sfgov.org).

**Disability Access:** The SECF meeting will be held in the Alex Pitcher, Jr. Community Room, 1800 Oakdale Avenue, San Francisco, CA. The closest accessible BART Station is at Glen Park. Accessible MUNI lines serving this location are Bus routes #23 Montgomery, #24 Divisadero, and #44 O'Shaughnessy. For more information about MUNI accessible services call (415) 701-4485. The meeting room is wheelchair accessible. There is accessible parking available in the Southeast Community Facility parking lot and ample off-street parking on Oakdale and Phelps Streets. To obtain disability-related accommodation, including auxiliary aids or services, or to obtain meeting materials in an alternative format, please contact Carla Vaughn at (415) 821-1534, or by emailing [cvaughn@sfgov.org](mailto:cvaughn@sfgov.org). Providing at least 72 hours notice will help to ensure availability. To assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity, or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products.

**Language Access:** Per the Language Access Ordinance (Chapter 91 of the San Francisco Administrative Code), Chinese, Spanish, and or Filipino (Tagalog) interpreters will be available upon request. Meeting Minutes may be translated if requested after they have been adopted by the Commission. Assistance in additional languages may be honored whenever possible. To request assistance with these services please contact Carla Vaughn at (415) 821-1534 or [cvaughn@sfgov.org](mailto:cvaughn@sfgov.org) at least 48 hours in advance of the meeting. Late requests will be honored if possible.

**語言服務:**

根據三藩市行政法第91章"語言服務條例", 中文、西班牙語和/或菲律賓語口譯服務在有人提出要求後會提供。翻譯版本的會議記錄可在委員會後要求提供。其他語言協助在可能的情况下也可提供。請於會議前至少48小時致電(415) 821-1534 或電郵至[cvaughn@sfgov.org] Carla Vaughn 提出口譯要求。逾期要求, 在可能狀況下會被考慮。

**Acceso A Idiomas:** De acuerdo con la Ordenanza de Acceso a Idiomas "Language Access Ordinance" (Capitulo 91 del Código Administrativo de San Francisco ("Chapter 91 of the San Francisco Administrative Code")) intérpretes de chino, español y/o filipino (tagalo) estarán disponibles de ser requeridos. Los minutos podrán ser traducidos, de ser requeridos, luego de ser aprobados por la Comisión. La asistencia en idiomas adicionales se tomará en cuenta siempre que sea posible. Para solicitar asistencia con estos servicios favor comunicarse con la Secretaria de la Comisión Carla Vaughn al (415) 821-1534, o [cvaughn@sfgov.org](mailto:cvaughn@sfgov.org) por lo menos 48 horas antes de la reunión. Las solicitudes tardías serán consideradas de ser posible.

**Pag-Access Sa Wika:** Ayon sa Language Access Ordinance (Chapter 91 ng San Francisco Administrative Code), maaaring mag-request ng mga tagapagsalin sa wikang Tsino, Espanyol, at/o Filipino (Tagalog). Kapag hiniling, ang mga kaganapan ng miting ay maaring isalin sa ibang wika matapos ito ay aprobahan ng komisyon. Maari din magkaroon ng tulong sa ibang wika. Sa mga ganitong uir ng kahilingan, mangyaring tumawag sa Clerk ng Commission Carla Vaughn sa (415) 821-1534, o [cvaughn@sfgov.org](mailto:cvaughn@sfgov.org) sa hindi bababa sa 48 oras bago mag miting. Kung maari, ang mga late na hiling ay posibleng pagbibigyan.

**MISSION STATEMENT OF SOUTHEAST COMMUNITY FACILITY COMMISSION**

To advocate and encourage the promotion of special services for the improvement of entrepreneurial business opportunities, health, safety, and welfare of residents in the Southeast sector of the City and to promote diversity as well as the professional development of its employees.

## ORDER OF BUSINESS – November 30, 2022

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1. **Call to order and roll call:**
2. [Adopt renewed findings under State Urgency Legislation to continue to allow remote meetings during the COVID-19 Emergency; continue remote meetings for the next 30 days, and direct the Commission Secretary to agendize a similar resolution at a Commission Meeting within the next 30 days.](#)
3. **Adoption of Minutes:** [October 26, 2022](#) (5 minutes)
4. **General Public Comment:** Members of the public may address the Commission on matters that are within the Commission’s jurisdiction and are not on today’s agenda. (3 minutes per speaker)
5. **Communications** (discussion only)
  - a) [Correspondence Log](#)
6. **Report of the Chair:** (5 minutes) (discussion only)  
(Commissioner Murphy)
7. **Presentation, Discussion, and Action:**  
Tenant Partners Agreement  
*By motion, recommend the San Francisco Public Utilities Commission enter into a Lease or Licensing agreement for third-floor office space at the Southeast Community Center at 1550 Evans with the following organizations:*
  1. [3<sup>rd</sup> Street Youth Center and Clinic](#)
  2. [Charity Cultural Center Services](#)
  3. [En2Action, Inc.](#)
  4. [The San Francisco Sheriff’s Department Five Keys Charter School](#)  
(Rosanna Russell, SFPUC Real Estate Director)  
(Charlie Dunn, SFPUC Real Estate)
8. **Committee Reports:** (discussion only)
  - a) Community Programs Advisory Committee (5 minutes) (Posey)
  - b) Facility & Design Advisory Committee (5 minutes) (Sanchez)
9. **SECF Director’s Report:** (discussion only)  
(Emily Pharr, SECF Executive Director)
10. **Future Agenda Items:** (discussion only)
11. **Announcements:** (5 minutes)
12. **Adjournment:**

The next scheduled meeting of the Southeast Community Facility Commission will take place on December 28, 2022.