PARCEL PROJECT APPLICATION

SAN FRANCISCO stormwater management requirements and design guidelines

San Francisco Water Power Sewer

STORMWATER CONTROL PLAN - PROJECT INFORMATION FORM

Complete form and review the Stormwater Control Plan Instructions.

SECTION 1: PROJECT INFORMATION FORM

SCP Type (check one): ☐ Preliminary SCP ☐ Final SCP Submittal Date: _____

Approved Alternative Compliance: ☐ No ☐ Yes MC Approval Date: _____

Target Reductions: Volume (%) _____ Peak Flow (%) _____ Subject to NPO: Yes ☐ No ☐

PROJECT & CONTACT INFORMATION

_____ _____ Block # _____ /Lot # _____

Planning Application No. ***DBI Building Permit App. (BPA) No.*** *Assessors Parcel No. (APN)*

Project Street Address *Project Name (Alias)*

Property Owner's/Representative Name *Property Owner/Representative's Firm*

Property Owner/Representative's Address *City* *State* *Zip*

Property Owner/Representative 's Email *Property Owner/Representative 's Phone No.*

Applicant's Name (i.e. design professional) *Applicant's Firm Name*

Applicant's Email *Applicant's Phone No.*

PROJECT DESCRIPTION

Collection system type (combined or separate) Combined Sewer System

Total project site area (impervious & pervious) _____ sq.ft.

Total project gross square footage (see SCP Review Fee Form) _____ gsf.

EXISTING condition: total impervious surface area _____ sq.ft.

PROPOSED condition: building footprint + pavement area (conventional + permeable) _____ sq.ft.

Best Management Practices (BMPs) proposed (include area or volume of each BMP):

Bioretention (Lined, on structure) _____ sq.ft.

Bioretention (Lined, on grade) _____ sq.ft.

Bioretention (Unlined) _____ sq.ft.

Permeable Paving _____ sq.ft.

Vegetated Roof:

Extensive/Semi-Intensive _____ sq.ft.

Intensive/Traditional Planter On Structure _____ sq.ft.

Infiltration Gallery _____ gal.

Detention Tank _____ gal.

RWH/Cistern _____ gal.

Check rainwater end use(s):

☐ Irrigation ☐ Toilets/urinals ☐ Other _____

Non BMP Greening:

Planting (at grade) _____ sq. ft.

Site conditions applicable to the project (check all that apply):

☐ Shallow depth to bedrock (<4')

☐ Shallow depth to groundwater table (<4' Bayside, <10' Westside)

☐ Maher Ordinance areas

☐ Contamination (potential legacy pollutants in soil)

Provide Permitting Information:

☐ DBI Form 1/2 (New Const)
☐ DBI Form 3 (Alteration)

DBI: ☐ Full Permit ☐ Site Permit w/ Addenda

~~FSCP: PID Stormwater Form 3 #: _____~~

☐ Non-DBI (Port, DSA, Etc.)_____

☐ Street/Park improvement Permit

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Please check each applicable box before submitting the SCP to confirm that all required documents are included and in the proper order. **Except where noted, all items should be included in both the Preliminary and the Final SCP. If any of the items listed below are omitted from the Preliminary SCP or Final SCP without an adequate explanation, the SCP will not be accepted for review and will be returned as incomplete.**

- ☐ **SCP Review Fee Form** (with payment check attached)

- ☐ **Section 1: Project Information Form**
- ☐ **Section 2: Project Narrative**
- ☐ **Section 2A: Separate Sewer Area BMP Selection Form (SEPARATE SEWER AREA ONLY)**
- ☐ **Section 3: Calculation Summary and Table**
- ☐ **Section 4: Stormwater Management Plan(s)**
- ☐ **Section 5: BMP Inspection Schedule**
- ☐ **Section 6: BMP Maintenance Schedule**
- ☐ **Section 7: Source Control**
- ☐ **Appendix A: Calculation Spreadsheets or Modeling Output**

Appendix B: Supporting Documentation (check only those included)

- ☐ Modified Compliance approval email (if applicable)
- ☐ Boring logs and soil type description (excerpts only), or soil contamination summary (as needed)
- ☐ Infi ltration testing results *
- ☐ Non Potable Budget Application (RWH only)
- ☐ Non Potable Engineering Report (RWH only) *
- ☐ Project specifi cations for BMPs (relevant excerpts only) *
- ☐ BMP proprietary product information (cut sheets, link to O&M docs)
- ☐ BMP proprietary product sizing spreadsheets and specifications *
- ☐ DBI PID design-level 'Stormwater Plan' review and approval ***
- ☐ Other: _____

Appendix C: Construction Document Drawings (check only those included)

- ☐ Cover Sheet
- ☐ Existing Conditions Plan (or Site Survey)
- ☐ Site Plan/Layout Plan(s)
- ☐ Grading Plan(s)
- ☐ Sidewalk Improvement Permit drawing(s) *
- ☐ Drainage Plan(s)/ Utility Plan(s)
- ☐ Materials/Landscape Plan(s)
- ☐ Architectural Plan(s)
- ☐ Plumbing Plan(s) **
- ☐ BMP Detail Sheet(s) (within appropriate CD excerpts)

* As available, provide draft documents for Preliminary SCP to streamline Final SCP approval.
** Not required for the Preliminary SCP, unless proposing a rainwater harvesting (RWH) system.
*** Not required for the Preliminary SCP. Required for Final SCP approval.

Omitted Items: Justify why any required items have been omitted from this SCP

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STATEMENT OF CERTIFICATION

For a Preliminary SCP submittal, the Statement of Certifi cation must include the applicant's name and license number or unsigned stamp. For a Final SCP submittal, the Statement of Certifi cation must include the applicant's name and license number with a signed and dated stamp.

SCP for: _____

Project Street Address

I have reviewed the full contents of this Stormwater Control Plan (SCP) including all supporting documents. I have determined that the SCP has been prepared in accordance with the requirements of the San Francisco Stormwater Management Requirements and Design Guidelines (SMR) and that the attached construction documents adequately represent the proposed post-construction stormwater management controls. I have read, understand and acknowledge the conditions below, and have informed the Owner of there conditions.

_____ _____

Applicant's Name (i.e. design professional) *Applicant's License Number*

Stamp or Seal: (Signature and date for Final SCP)

Professional Civil Engineer or Registered Landscape Architect Licensed in the State of California

Additional Certifications (Final SCP ONLY)

☐ *I have provided a draft **Maintenance Agreement** (or equivalent) to the property owner for recordation.*

☐ *I have/will conduct periodic observations of BMP construction and will submit the signed **Certification of Acceptable Construction** with the Maintenance Agreement package.*

APPLICANT ACKNOWLEDGEMENT:

1. The SFPUC review of the SCP is limited to ensuring compliance with the stormwater management approach(es), method(s), and sizing of proposed BMP(s) as required by the SMR. The Owner is responsible for ensuring that the proposed project obtains all necessary permits, and that the constructed facility complies with all applicable codes, operates properly, and protects public health and safety.
2. All projects that trigger the SMR are required to submit a Stormwater Control Plan (SCP) directly to the SFPUC. The SCP submittal is separate from any documentation submitted to the Department of Building Inspection (DBI) Building Permit Process for plan review and issuance of a Site or Building Permit.
3. **DBI will not issue a Site or Building Permit until the SFPUC approves the Preliminary SCP. DBI will not issue a Certificate of Final Completion (CFC) until: (i) the SFPUC approves the Final SCP, (ii) the Owner signs, submits and records the Maintenance Agreement, and (iii) the Applicant (Professional Civil Engineer or Registered Landscape Architect in the State of California) signs and submits the Certification of Acceptable Construction to the SFPUC, and passes a Post-Construction Inspection.**
4. The Owner is responsible for securing maintenance funding for all BMPs constructed in compliance with the SMR.
5. As requested by DBI Plumbing Inspection Division (DBI PID), all projects that are required to submit a SCP for SFPUC approval must request a design-level Stormwater Plan check with the DBI PID during the DBI Addenda permitting plan review process. DBI PID must provide Stormwater Plan approval prior to Final SCP approval. Coordinate plan submittal directly with the DBI Chief Plumbing Inspector.
6. All projects proposing to use on-site alternate water sources (i.e. rainwater harvesting) to meet non-potable demands must submit a SFPUC Water Budget Application (available online at https://sfpuc.org/construction-contracts/design-guidelines-standards/onsite-water-reuse) to the Non-potable Water Program.
7. If rainwater harvesting is proposed, the SFPUC will review for size, approach and routing only. RWH systems and components will be reviewed by: DBI PID for piping and fitting code and by the Department of Public Health for treatment.
8. Content in SCPs is subject to San Francisco Administrative Code Chapter 67 (i.e., Sunshine Ordinance).