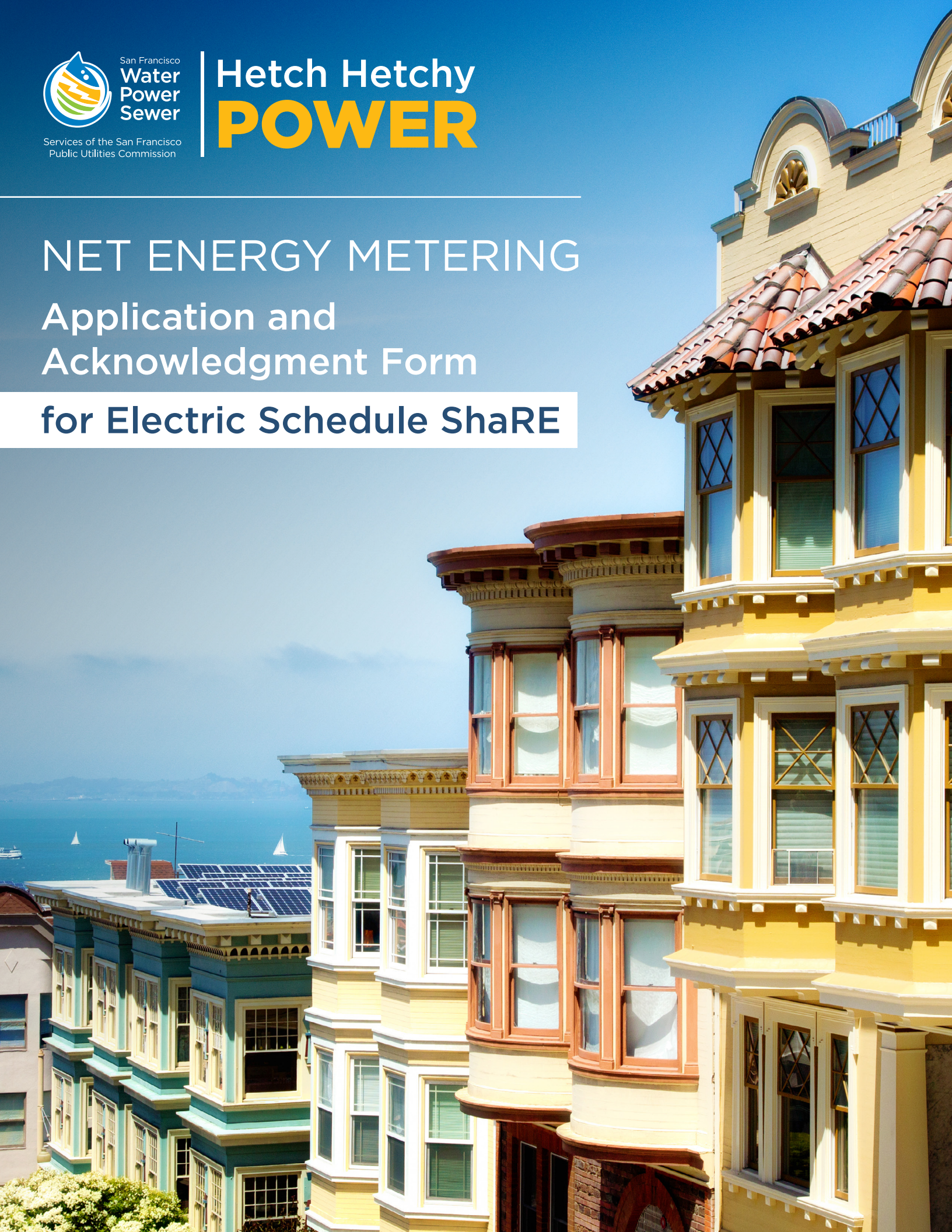




Hetch Hetchy **POWER**

NET ENERGY METERING Application and Acknowledgment Form for Electric Schedule ShaRE



HOW TO APPLY

To apply for Hetch Hetchy Power Net Energy Metering ELECTRIC SCHEDULE ShaRE (NEM-ShaRE) rates, submit this application form, following the instructions noted below, under “Important Notices.” The SFPUC will review the submittal packet, and when the submittal packet is deemed satisfactory and approved, the SFPUC will provide written notice of SFPUC acceptance and confirm enrollment in the Electric Schedule.

This application is strictly for serving multi-tenant or multi-meter properties of various account holders which are located on the same or contiguous property to the generating account according to the SFPUC’s NEM-ShaRE. This application form does not contain all applicable rules, terms, and conditions contained in NEM-ShaRE for which you are applying. Please fully read and understand NEM-ShaRE which is found at: sfpuc.org/NEM.

Important Notices

1. Submission of this application is not a guarantee to receive the NEM-ShaRE Electric Schedule.
2. This application form is solely for requesting a NEM-ShaRE rate and is not an application for a customer owned generator or on-site storage interconnection agreement. The installation and interconnection of utility paralleling self-generation equipment, including on-site storage, requires the submission and approval of an interconnection application and the SFPUC’s Permission to Operate such equipment. To apply for a solar interconnection, an on-line interconnection application is accessible at the following website: sfpuc.org/NEM.
3. Submission Instructions: Submit application and acknowledgment form to HHPower@sfgwater.org. New NEM-ShaRE applicants must complete sections 1, 2, and 3 of this application form in its entirety. Applicants may also submit this form when seeking application assistance or conditional acceptance prior to all required information being available or finalized. For corrections, changes, and alternate elections, re-sign and resubmit this form, and clearly identify and highlight any and all changes from the previous submission. For changes to only the Account Designations and Notification and Consent List, sign and submit Section 3 only as per the instructions included in that section.

SECTION 1

Generator, Interconnection, and Site Information:

All system specification information in Section 1 should match what is submitted on the generator interconnection application.

SFPUC [Electric Account Number](#) (if available):

(Electric Account to which the generator is associated)

Generator Installation:

New Existing Modification to Existing (If a Modification, describe below the modification and changes in output or load)

Generator Type:

Solar PV Other (Indicate Below):

(All renewable generators must meet California Renewable Qualification Standards)

Generator Size:

Total kW

Total Annual estimated production to be exported: kWh

Energy Storage:

(Energy storage is not part of NEM-Share. This question is only for informational purposes)

Included Not Included

Rated Output: kW:

Capacity: kWh:

W

Site/Premise Information:

Facility Type:

Total estimated annual load of account/
meter to which generator is interconnected: kWh

Sum of total estimated annual load of all
benefiting ShaRE accounts and meters: kWh

SECTION 2

Net Metering Electric Schedule Share Program Acknowledgment

If you are an individual SFPUC electric customer, please complete Section 1a below. If you are an authorized representative applying on behalf of an SFPUC electric customer of record, please complete Section 1b below.

1a. Individual Customers: I [name of SFPUC individual customer of record signatory] (“Customer-generator”) am or will be a retail electricity customer of record of the San Francisco Public Utilities Commission (“SFPUC”) and have, or will have, installed a qualifying renewable energy generating facility (“Facility”) located at my residence or property which is located at [address]. I acknowledge and agree that I have read and understand the NEM-ShaRE for which I am applying, as well as the below terms and conditions of this offering, and I am eligible to take service from the SFPUC under this Electric Schedule and agree to be bound by the terms and conditions herein or any successor schedule or tariff adopted by the SFPUC for these purposes.

Or:

1b. Other Customers: I [authorized representative’s name] am the [authorized representative’s title] of [name of SFPUC electric account customer of record when not an individual as customer of record per 1a above, i.e. legal organizations, corporations, trusts, authorized signatories, etc.] (“Customer-generator”) and am duly authorized to execute this Acknowledgment on its behalf. Customer-generator is or will be a retail electricity customer of the San Francisco Public Utilities Commission (“SFPUC”) and has, or will have, installed a qualifying renewable energy generating facility (“Facility”) located at [facility address]. Customer-generator acknowledges and agrees that it understands the NEM-ShaRE for which it is applying, as well as the below terms and conditions of this offering and is eligible to take service from the SFPUC under the Electric Schedule and agrees to be bound by the terms and conditions herein or any successor schedule or tariff adopted by the SFPUC for these purposes.

2. Customer-generator acknowledges being the owner/lessee/tenant of the property on which the Facility is located or Facility easement holder on the property on which the Facility is located.
3. Customer-generator represents it has received or has applied to obtain all necessary permits and approvals from SFPUC and/or PG&E for the interconnection and energization of the Facility. Customer-Generator acknowledges that all licenses, permits, rights, authorizations, and approvals necessary to install, interconnect, own, and operate the Facility will be at the Customer-generator’s own expense.
4. Customer-generator acknowledges and represents that the Facility is sized only to offset part or all the annual electricity usage (kWh) of the primary generating account and all additional designated benefiting accounts and is not for surplus generation.
5. Customer-generator acknowledges that in the April bill of each year, any unused accumulated monthly bill credits from the proceeding twelve (12) month period will be zeroed out.

6. Customer-generator acknowledges and agrees that if it reasonably anticipates any significant permanent change in the output of the Facility or the annual electricity usage at the Facility or the individual NEM-ShaRE benefiting accounts, it will notify the SFPUC within 30 days of the significant change through resubmission of this application form as noted above in “Important Notices”. All significant changes are subject to review by SFPUC and may result in changes to the application of the NEM-Share.
7. Customer-generator acknowledges and agrees that it is solely responsible for installing, interconnecting, owning, operating, and maintaining the Facility. Customer-generator also acknowledges and agrees that it is solely responsible for all costs and liabilities associated with installing, interconnecting, owning, operating, and maintaining the Facility, including but not limited to, all costs and liabilities arising from any Participating Account or any Third-Party Customer Generation Agreement between the City and County of San Francisco (City) and other parties related to the interconnection of Customer-generator’s Facility. Customer-generator shall indemnify, protect, defend, and hold harmless the SFPUC, the City, and all of its officials, employees, agents, or authorized representatives from and against any and all losses, costs, liabilities and damages arising from, in connection with or caused directly or indirectly by any act or omission of the Customer-generator or its employees, subcontractors or agents in relation to the Facility. Customer also agrees to defend, indemnify, and hold harmless the SFPUC, the City, and all of its officials, employees, agents, or authorized representatives from any claims, injury, damages, suits, actions, losses, or liability of every kind, nature, and description arising out of, or in any way connected with, Customer’s participation in NEM-ShaRE.
8. Only one SFPUC Net Energy Metering Electric Schedule, which can include NEM-ShaRE, is offered per electric account. NEM-ShaRE enrolled customers may continue to participate in this tariff for up to 20 years from the time the tariff is first applied to the account. Unless applicant submits a written request for a delay, NEM-ShaRE will be first applied in the accounts’ monthly billing cycle following SFPUC approval of the application but not before the date upon which the system is first energized for parallel operation according to SFPUC’s Permit to Operate issued in accordance with the generator interconnection application and process.
9. Enrolled customers including Benefiting accounts may choose to end their participation in NEM-ShaRE at any time. Benefiting accounts shall be unenrolled by resubmission of SECTION 3.3 CUSTOMER ACKNOWLEDGMENT ACCOUNT DESIGNATIONS AND NOTIFICATION AND CONSENT FORMS indicating a 0% allocation for the account ending participation. Customer Generator shall provide written notice by resubmission of this SECTION 2 - NET METERING ELECTRIC SCHEDULE ShaRE PROGRAM ACKNOWLEDGMENT with the following acknowledgment checked,
I choose to end participation in NEM-ShaRE at this service account: .
10. The SFPUC reserves the sole unilateral right to discontinue the accounts’ participation in NEM-ShaRE for customer non-compliance or default with NEM-ShaRE rules and requirements, interconnection and operation agreements, or the customers’ electric service account agreements.
11. Hetch Hetchy Power rates and rate design, including the rates and rate design reflected in this tariff, are subject to change from time to time. The SFPUC does not warrant or guarantee that energy bills will be reduced or lowered as a result of NEM-ShaRE participation.
12. Time of Use (TOU) Electric Rates: Customers not on a TOU electric rate at the time of enrollment in NEM-ShaRE will be allowed to participate on their current electric rate if no applicable TOU electric rate is available. If or when an applicable TOU electric rate is available, NEM-ShaRE enrollees must take service on a TOU rate in order to continue to participate in NEM-ShaRE.

13. Customer-generator acknowledges that benefits derived from participation in NEM-ShaRE are contingent upon the Facility's ability to generate and export excess generation in strict compliance with the terms, conditions, and rules contained in this application for NEM-ShaRE and the Facilities' service and generator interconnection agreements.
14. Enrollment in NEM-ShaRE is subject to terms of operation as defined by SFPUC's interconnection/transmission agreements with upstream utilities. These interconnection/transmission agreements may be subject to change based on conditions of the upstream utilities; these changes may impact SFPUC's ability to allow exports and could result in material changes to NEM-ShaRE participation up to and including the termination of the program.
15. I declare under penalty of perjury that all of the information provided on this Application and Acknowledgment Form in Sections 1, 2, and 3, and all other information submitted to the SFPUC related to service under this NEM-ShaRE or any successor schedule or tariff adopted by the SFPUC is true and correct.

Signed:

Name and Title:

Date:

Below is reserved for SFPUC use only
SFPUC Acceptance and Confirmation of Customer Enrollment in NEM-ShaRE

Signed:

Name and Title:

Date:

SECTION 3

Electrical Schedule Share Account Elections and Set-Up

3.1 Customer-Generator Account Elections and Set-Up:

[Please review NEM-ShaRE for full details about this arrangement.]

a. Check one of the following:

The attached Account Designations and Notification and Consent List is for a new NEM-ShaRE Arrangement.

The attached Account Designations and Notification and Consent List is for a change to the allocation of an existing NEM-ShaRE Arrangement. When submitting a reallocation request, please sign and submit only application form Section #3 and its required attachments only.

Generating Electric Account No.

b. The size of the renewable generator facility is _____ kW and the total expected annual production to be exported is _____ kWh.

(These values should match what was submitted in the interconnection application.)

c. The single account to which the renewable generating facility is associated is to be designated as a (check only one of the following):

Generating Account: If the renewable facility is located behind a meter billed to the Customer-generator, the associated account will be designated as a “generating account”. Any billing credits generated by the renewable facility will firstly be applied to the generating account’s load until the generating account’s load is zeroed out, before being allocated to benefiting accounts.

Primary Account: If the renewable facility is located behind a site master meter but in front of existing benefiting account meters, the customer must designate one of its own existing accounts to serve as a “primary account”. The primary account will not receive any billing credits unless the customer chooses to also designate the primary account as a benefiting account in the NEM-ShaRE arrangement.

d. The benefiting accounts and renewable generating facility associated with this NEM-ShaRE arrangement are co-located as follows (check only one of the following):

all within one building.

single property parcel: all on the same property parcel where the renewable generation facility is located,

multiple property parcels: all within an unbroken chain of contiguous property parcels.

The NEM-Share Electric Schedule states that “Contiguous properties must be owned, rented or leased by the same customer that owns, rents, or leases the property on which the renewable energy facility is located.”

When “multiple property parcels” is selected, list below the parcel numbers, and describe how the multi-parcel project meets the contiguous property definition above.

Upon request by the SFPUC, I agree to provide documentation that all benefiting accounts meet the requirements of the Electric Schedule, including but not limited to parcel maps and lease, easement, or ownership records.

- e. I represent that the renewable facility associated with this self-generation arrangement is sized to offset no more than the combined annual usage (kWh) of all the designated benefiting accounts, and the allocation percentage established for each benefiting account as indicated on the Account Designations and Tenant Notification and Consent List (Section 3.3) is to offset no more than that account's individual annual usage (kWh).
- f. Effective as of the first day of the next bill cycle for each benefiting account, I request that the electricity generated by the renewable facility (check one of the following):
 - be allocated to each listed benefiting account according to the proportions indicated in the form below. *(If Customer-generator would like to receive benefiting account utility usage and billing data, the benefiting account customer's consent is required. Please ask an authorized representative of the benefiting account to send a request to Customer Service at csbretailservices@sfgwater.org. For questions email or call (415) 551-4720; for TDD Hearing/Speech Impaired (415) 551-3052).*
 - be allocated by the SFPUC to each listed benefiting account in proportion to the electrical load served by each meter, when such allocation can be based upon 12 previous service months of the benefiting customers energy usage. Benefiting accounts without such history must be allocated by the generating account.
- g. The NEM-ShaRE generating account will be charged a one-time setup charge of \$12 for each benefiting account. Each benefiting account and the generating account will be charged a monthly billing service fee of \$5. The Customer-generator may make changes to the allocation percentages by notifying each affected benefiting account and submitting a new signed allocation form to the SFPUC. If the customer wishes to make more than one change in allocation per twelve-month true-up period, the generating account will be charged \$12 per account changed.
- h. Describe in general your ownership arrangement for the generator and your billing arrangement with benefiting accounts:

3.2 Customer-Generator Notice and Acknowledgment:

The Customer-generator is responsible for fully describing and disclosing the NEM-ShaRE arrangement to the participating benefiting accounts by providing to each participating benefiting account the following documents.

The acknowledgment signature below confirms that the Customer-Generator has provided to each benefiting account a copy of the following:

1. Document ELECTRIC SCHEDULE ShaRE, SHARED RENEWABLE ENERGY ARRANGEMENT Dated July 1 2016,
2. Completed Net Energy Metering Application and Acknowledgment Form Sections 1, 2, 3.1, and 3.2, with the Customer Generator Account Numbers redacted.

The Customer-generator must document the consent of each participating Benefiting Account by obtaining proof of consent through the Notification and Consent (Section 3.4).

The signature of the participating account holder on the form in Section 3.4 affirms each customer's consent to enrollment in the NEM-ShaRE and the project described by the Customer-generator in the documents provided as noted above.

As the Customer-generator, I will only provide information about each benefiting account to SFPUC and will not use such information for any purpose other than for the benefiting account holders' participation in NEM-Share. In addition, I authorize SFPUC to collect, store, use, maintain, and disclose information pertaining to my account as necessary for my participation in NEM-Share.

Acknowledged:

Signed: (Customer-generator or authorized representative)

Date:

Instructions for completing and submitting the following Account Designations and Tenant Notification and Consent Form:

1. List Customer-generator account on first line. All other lines are for benefiting accounts.
2. If the renewable Generating facility is behind a site master meter but in front of benefiting account submeters, the Customer-generator must list another qualifying account in its own name as its primary account and may choose to allocate any percentage of output including zero for that account.
3. Customer data including accounts numbers are confidential. To keep customer data private and confidential, when presenting to benefiting accounts and obtaining signatures, do not disclose Customer-generator's confidential account number or information pertaining to other benefiting customers.
4. When submitting this form to the SFPUC, list the Customer-generator and all benefiting accounts on the below table Account Designations and Notification and Consent List, and include copies of all individual benefiting account sign-ups per the Benefiting Account Notification and Consent Form.

3.3 Customer Account Designations and Consent List:

Account Designations and Notification and Consent List
 (do not disclose or circulate this list to benefiting account holders)

Renewable Generating Facility:					
Account Holder / Customer of Record Name <i>(Individual's name or other legal entity's names holding the electric accounts)</i>	Name of Account Holder Authorized Signatory <i>(Name of Individual Customer or Authorized Representative)</i>	Date of Submission	Service Address	Meter Number	Generating Export Capacity %
					100%

Benefiting Accounts:					
Account Holder / Customer of Record Name <i>(Individual's name or other legal entity's names holding the electric accounts)</i>	Name of Account Holder Authorized Signatory <i>(Name of Individual Customer or Authorized Representative)</i>	Date Consent Form Signed by Customer	Service Address	Meter Number	Allocation Percentage ¹ <i>(Two decimal places; all allocations must sum to exactly 100%)</i>

¹ Only fill out Benefiting Account Allocation % when Generator Customer chooses not to have the SFPUC estimate the allocation.

Benefiting Accounts (Continued):

Account Holder / Customer of Record Name <i>(Individual's name or other legal entity's names holding the electric accounts)</i>	Name of Account Holder Authorized Signatory <i>(Name of Individual Customer or Authorized Representative)</i>	Date Consent Form Signed by Customer	Service Address	Meter Number	Allocation Percentage <i>(Two decimal places; all allocations must sum to exactly 100%)</i>

3.4 Customer Account Notification and Consent Form:

Benefiting Account Notification and Consent Form

Renewable Generating Facility:					
Account Holder / Customer of Record Name <i>(Individual's name or other legal entity's name)</i>	Name of Account Holder Authorized Signatory <i>(Name of Individual Customer or Authorized Representative if different than Account Holder)</i>	Signature of Customer or Authorized Representative and Date signed	Service Address	Meter Number	Allocation Percentage <i>(Two decimal places)</i>

Benefiting Account Customer Acknowledgment:

By witness of my signature above on the date noted I acknowledge my request to (check only one):

- Enroll and participate in NEM-ShaRE, as a benefiting account as noted,
- Un-enroll from participation in NEM-ShaRE,
- Apply the new Allocation Percentage to my benefiting account,

and that the Customer-generator has fully described and disclosed the NEM-ShaRE arrangement to me and has provided to me the following documents that fully describe this program, its rules, and terms and conditions.

1. Document ELECTRIC SCHEDULE ShaRE, SHARED RENEWABLE ENERGY ARRANGEMENT (NEM-ShaRE), Dated July 1, 2016,
2. Completed Net Energy Metering Application and Acknowledgment Form Sections 1, 2, 3.1, and 3.2, with the Customer-generator Account Numbers redacted.

I understand that information pertaining to my account is confidential. I am affirmatively providing this information to the Customer-generator so I can participate in NEM-Share. I understand that the Customer-generator will not share this information with other participants (benefiting accounts) in the NEM-Share or use it for any purpose other than my participation in NEM-Share. The Customer-generator will only provide this information to SFPUC. By my enrollment in NEM-Share, I authorize SFPUC to collect, store, use, maintain, and disclose information pertaining to my account as necessary for my participation in NEM-Share.