

San Francisco Public Utilities Commission
NON-POTABLE WATER ORDINANCE
ALLOCATION REVISION FORM



Projects subject to the Non-potable Water Ordinance Excess Use Charge Program seeking consideration of a revision to their potable makeup allocation must provide all information requested below. Incomplete requests will not be evaluated. Requests may be subject to a site visit by SFPUC staff to verify the claim. Requests may also be subject to an in-person meeting with SFPUC.

Customer Information			
Customer Name:		Phone Number:	
Property Address:		Alternate Phone Number:	
SFPUC Account Number:		Email Address:	

Onsite Water Reuse System Information	
Alternate Water Sources:	<input type="checkbox"/> Graywater <input type="checkbox"/> Blackwater <input type="checkbox"/> Foundation Drainage <input type="checkbox"/> Rainwater <input type="checkbox"/> Stormwater <input type="checkbox"/> AC Condensate <input type="checkbox"/> Other
Non-Potable End Uses:	<input type="checkbox"/> Toilet and Urinal Flushing <input type="checkbox"/> Irrigation <input type="checkbox"/> Clothes Washing <input type="checkbox"/> Drain Trap Priming <input type="checkbox"/> Other

NON-POTABLE WATER ORDINANCE ALLOCATION REVISION FORM

Reason for Revision Request

A project may request an allocation revision if the Potable Make-up Allocation is not representative of the project's actual alternate water supplies and/or non-potable demands. Please select a reason from the options below for which you are requesting a revision of your project's allocation under the NPO Excess Use Charge Program. Please also fill out Table 1 below.

If requesting a revised allocation, you must acknowledge the following certification:

- By checking this box, I certify that the onsite reuse system referenced above has been operating according to the approved Operations & Maintenance Manual and to the best of its ability has been in compliance with the Non-Potable Ordinance.*

If requesting a revised allocation, select one of the following justifications:

- a. Insufficient alternate water supplies*
 b. Larger than anticipated or increased non-potable demands
 c. Both conditions

Revised allocations may be Temporary or Long-term, depending on the amount of data provided to support the request. How much data is available to support this request? Check one of the following:

- Less than six months – revision, if approved, will be Temporary*
 Greater than or equal to six months – revision, if approved, will be Long-term

Explanation of Request

Please provide a detailed explanation to support your request for a suspension or revision as marked above. Please provide additional documentation and calculations that directly support your claim. If requesting a revised allocation, you must fill out Table 1 below. You must also describe here the basis for the proposed revised potable makeup allocation presented in Table 1.

Please return this form and all required documentation to the address below:

SFPUC Water Resources Division, 525 Golden Gate Avenue, 10th Floor, San Francisco, CA 94102, or email to: nonpotable@sfgwater.org

NON-POTABLE WATER ORDINANCE ALLOCATION REVISION FORM

For SFPUC Use Only

Date received:

Approved? Yes
 No

Temporary suspension; applies for dates: _____ to _____

Temporary revision; applies for dates: _____ to _____

Permanent revision; applies starting on: _____ to _____

If approved with modifications, please explain:

If rejected, please explain:

Staff Initials:

Date:

NON-POTABLE WATER ORDINANCE ALLOCATION REVISION FORM

Table 1. Summary of onsite supplies, demands, and potable makeup water use data in support of a request for a Revised NPO Potable Makeup Allocation. Data from at least six months must be included; additional data can be added if available.

Month (month-year)	Current NPO Potable Makeup Allocation (gal/month)	Measured Potable Makeup Water Use (gal/month)	Available Onsite Supplies (gal/month)	Non-potable Demands (gal/month)	Proposed Revised NPO Potable Makeup Allocation