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MINUTES

Public Utilities Revenue Bond Oversight Committee

Monday, December 14, 2009

San Francisco Public Utilities Commission

1155 Market Street (between 7th & 8th Streets), 4th Floor Conference Room

Committee Members

Aimee Brown, Chair
Kyle Rhorer, Vice Chair
Brian Browne
Stan Jones
David Sutter
Patrick Sweetland

1. Call to Order and Roll Call

Chair Brown called the meeting to order at 9:34 a.m. and roll call was taken.

Present: Aimee Brown, Stan Jones, Kyle Rhorer, and
Patrick Sweetland

Absent: None

Excused: Brian Browne and David Sutter

There was a quorum.

The RBOC recognized Rommel Aganon and expressed their sadness at his passing.

2. Public Comment: Members of the public may address the RBOC on matters that are within the RBOC's jurisdiction which are not on today's agenda.

Public Comment: Speakers: None.

3. Discussion and possible action concerning the Final Report from Robert Kuo Consulting LLC concerning the audit of Water System Improvement Program (WSIP) per Contract Agreement No. CS 983 (Sunset Reservoir – North Basin project.).

Robert Kuo; Roy Block, and Bill Sever, Robert Kuo Consulting LLC, presented their Final Report Auditing the Water System Improvement Program per Contract Agreement No. CS 983.

46 Other Speakers: Charles Perl, SFPUC; Todd Rydstrom, Assistant
47 General Manager and Chief Financial Officer, SFPUC.

48
49 Public Comment: Speakers: None.

50
51 Member Sweetland moved, seconded by Member Jones, to accept the
52 Final Report from Robert Kuo Consulting concerning the audit of the
53 Water System Improvement Program per Contract Agreement
54 No. CS 983.

55
56 The motion passed by the following vote:

57
58 Ayes: Chair Brown, Rhorer, Jones and Sweetland

59 Noes: None

60 Excused: Browne and Sutter

61
62 **4. Discussion and possible action concerning the Indirect Cost Study.**

63
64 No discussion occurred.

65
66 Public Comment: Speakers: None.

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68 Continued to the call of the chair.

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70 **At the hour of 11:00 a.m. the RBOC lost quorum.**

71
72 **5. Discussion and possible action concerning RBOC contracting**
73 **provisions and procedures.**

74
75 Items 5 and 6 called and discussed at the same time. Please see Item #6
76 for details.

77
78 **6. Discussion and possible action concerning RBOC contracting**
79 **provisions and procedures.**

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81 Member Sweetland provided an overview of the RBOC contracting
82 provisions and procedures that was discussion by the Contracting
83 Working Group on November 19, 2009 and December 4, 2009.

84
85 Member Sweetland stated that there was no need to adopt an official
86 process. However, the information gained should be used to streamline
87 the RBOC contracting provisions and procedures.

88
89 Other Speakers: Todd Rydstrom, Assistant General Manager and Chief
90 Financial Officer, SFPUC; Mark Blake, Deputy City Attorney.

91

92 Public Comment: None.

93

94 **7. Chair's Report**

95

96 **a. Update from SFPUC staff concerning the Water System**
97 **Improvement Program (WSIP).**

98

99 Julie Labonte, WSIP Director, SFPUC, and Todd Rydstrom,
100 Assistant General Manager and Chief Financial Officer, FPUC,
101 provided an update on the Water System Improvement Program.

102

103 Public Comment: None.

104

105 **b. Update from SFPUC staff concerning Wastewater.**

106

107 Charles Perl, CFO, SFPUC, provided an update on Wastewater.

108

109 Public Comment: None.

110

111 **8. Discussion and possible action regarding the approval of the**
112 **minutes from the RBOC meetings held on November 16, 2009.**

113

114 No Action Taken.

115

116 Public Comment: None.

117

118 **9. Discussion and possible action relating to RBOC member**
119 **information requests raised at today's meeting.**

120

121 No Action Taken.

122

123 Public Comment: None.

124

125 **10. Discussion and possible action for future agenda items.**

126

127 Limits that the use of RBOC funds – 3 years from the date of issue of the
128 Bond

129

130 Waste Water

131

132 Work Scope and Topics for the future

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134 Update on the use of the pool of contractors

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136 Implementation of the suggestion of based on the Robert Kuo LLC report
137 and the SFPUC response to the report.

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139 Public Comment: None.

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11. Adjournment

At the hour of 12:00 noon the RBOC adjourned their meeting in honor of Rommel Aganon.

The December 14, 2009, minutes of the RBOC was approved by the RBOC on January 19, 2010.