



PUBLIC UTILITIES REVENUE BOND OVERSIGHT COMMITTEE CITY AND COUNTY OF SAN FRANCISCO MINUTES

**Public Utilities Commission Building
525 Golden Gate Ave., 4th Floor, San Joaquin Conference Room
San Francisco, CA 94102**

April 14, 2014 - 9:00 AM

Regular Meeting

1. Call to Order and Roll Call

- Seat 1 Holly Kaufman
- Seat 2 Kevin Cheng, Chair (Holdover status)
- Seat 3 Vacant
- Seat 4 Marina Pelosi
- Seat 5 Eric Sandler
- Seat 6 Chris Godwin
- Seat 7 John Ummel, Vice Chair (Holdover status)

The meeting was called to order at 9:06 a.m. On the call of the roll, Members Godwin and Ummel were noted absent; all other members were noted present. There was a quorum.

2. Agenda Changes

Item No. 4 was called after Item No. 6.

3. Public Comment: Members of the public may address the Revenue Bond Oversight Committee (RBOC) on matters that are within the RBOC's jurisdiction but are not on today's agenda.

Public Comment. Speakers: None.

4. Status Report of Contract CS-363, "Construction Management Services – Lessons Learned" by RW Block Consultants

Roy Block (RW Block Consulting, Inc.) provided a progress report and updated the Committee on next steps for the evaluation of lessons learned from the WSIP program that could be applied to the SSIP program, and further requested an extension of the review period. Dan Wade, Director of Water System Improvement Program (SFPUC) raised various concerns on the hearing matter.

Public Comment. Speakers: None.

The Committee unanimously agreed to extend the review period, with the first draft being due on June 9, 2014, and the final report presentation to the Committee on July 14, 2014, and continued the item to the call of the Chair without objection.

5. **San Francisco Public Utilities Commission (SFPUC) Staff Report:** Summary of Audits by City Services Auditor Relevant to Water System Improvement Program (WSIP) and Sewer System Improvement Project (SSIP) - April 1, 2014

Committee members reviewed the attachment and thanked Nancy Hom, Director, Assurance & Internal Controls (SFPUC) for providing the report per Member Sandler's request.

Public Comment. Speakers: None.

6. **San Francisco Public Utilities Commission (SFPUC) Staff Report:** Impact of a Completed Water System Improvement Program (WSIP), Ongoing Operating Costs

David Briggs (SFPUC) presented information concerning the matter and answered questions raised during the hearing. Mike Brown (SFPUC); Mark Blake (City Attorney's Office); and Rich Morales (SFPUC); shared various concerns on the matter.

Public Comment. Speakers: None.

7. **San Francisco Public Utilities Commission (SFPUC) Staff Report:** Sewer System Improvement Program (SSIP) Quarterly Update

Karen Kubick, Director of Sewer System Improvement Program (SFPUC) presented information concerning the matter and answered questions raised during the hearing. Roy Block (RW Block Consulting, Inc.) raised various concerns on the hearing matter.

Public Comment. Speakers: None.

8. **Election of Officers for the RBOC - 2014**

The Committee, by unanimous consent, moved to continue this item to next RBOC meeting, to allow for all members to be present.

Public Comment. Speakers: None.

The motion passed without objection.

9. **RBOC Bylaws and 2013 Annual Report**

Mark Blake (City Attorney's Office); presented information concerning the matter. Mr. Blake provided a copy of the current bylaws and further agreed to provide a draft amendment to be included in the next agenda packet.

Public Comment. Speakers: None.

The item was continued to next RBOC meeting by unanimous consent.

10. **Approval of RBOC Minutes of March 10, 2014.**

Member Cheng, seconded by Member Kaufman, moved to adopt the RBOC March 10, 2014, meeting minutes.

Public Comment. Speakers: None.

The motion passed without objection.

11. **Announcements, Comments, Questions, and Future Agenda Items.**

Election of Officers is continued to the RBOC May 12, 2014, meeting.

RBOC meeting and Southeast Facility site visit is tentatively scheduled for May 12, 2014.

Public Comment. Speakers: None.

12. **Adjournment.**

The meeting adjourned at 10:53 a.m.

N.B. The Minutes of this meeting set forth all actions taken by the Revenue Bond Oversight Committee on the matters stated but not necessarily in the chronological sequence in which the matters were taken up.

Agenda Item Information

Each item on the agenda may include: 1) Department or Agency cover letter and/or report; 2) Public correspondence; 3) Other explanatory documents. For more information concerning agendas, minutes, and meeting information, such as these document, please contact RBOC Committee Clerk, City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102 – (415) 554-5184.

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Public Comment

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