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Vice-Chair
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Amerika Sanchez
Commissioner
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Commissioner
Vacant
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

London Nicole Breed, Mayor



Emily Pharr,
Executive Director

ADOPTED MINUTES SOUTHEAST COMMUNITY FACILITY COMMISSION Facility and Design Advisory Committee Thursday, February 16, 2023 4:00 p.m. to 6:00 p.m.

This was held by Teleconference Pursuant to the Governor's Executive Order N-29-20 and the Twelfth Supplement to Mayoral Proclamation Declaring the Existence of a Local Emergency Dated February 25, 2020

During the Coronavirus Disease (COVID-19) emergency, the Southeast Community Facility Commission's (SECFC) Facility and Design Advisory Committee regular meeting room, 1800 Oakdale Avenue, is closed. Commissioners and SECFC staff will convene Committee meetings remotely by teleconference.

- Call to Order:** The meeting was called to order at 4:07 p.m. by Commissioner Sanchez.
- Roll Call:**
Present: Chung, Sanchez, Richardson, Tiell
Excused: Hunnicutt, LeBlanc
- General Public Comment:** None
- Approval of the Minutes of the January 12, 2023, Virtual Meeting:**
Moved: Richardson *Second:* Tiell
Public Comment: None
Ayes: Chung, Sanchez, Richardson, Tiell
- Schedule of Events:** (discussion) (Pharr)
(Emily Pharr, SECC Executive Director & Victoria Bryant, SECC Community Program Analyst)
Victoria Bryant shared the 2023 calendar of events with ideas of ways to activate the new Center with ongoing community events.

Director Pharr noted that historically the Center has hosted an annual Health Fair for the community and a Future's Fair for youth. She reported this Saturday there will be a Black History Month parade and the Center has partnered with the Office of Workforce Development, The Bayview Opera House, the YMCA, and City Departments. She advised the next notable event will be the Juneteenth Celebration.

Questions and Comments from Commissioners and Community Committee Members: None.

Public Comment: None.

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6. **Space Activation by Commissioners** (discussion)(Pharr)

Emily Pharr, SECC Executive Director

Executive Director Pharr led a conversation regarding opportunities for Commissioners and Community Representatives to bring their networks to the new Center and provide more community participation. She noted events such as the Holiday Community Toy Drive spearheaded by Commissioner Chung in conjunction with the Korean Consulate.

Staff shared the 2023 Event Calendar which showed community events held in February and upcoming reservations through September. Staff advised information would be provided on a quarterly basis.

Director Pharr noted that due to the recent event commemorating the life of Charlie Walker the space was re-envisioned and now there is the possibility of staging weddings and receptions as well.

Questions and Comments from Commissioners and Community Committee Members:

Community Committee Member Linda Richardson commented one of the primary goals of the Center is to provide a place for programming for youth. She asked if the objective was being met?

- Staff responded educational field trips are being planned and activities for children are a part of almost every event. There is an upcoming event for American Indian Heritage that will be appropriate for families. It was noted the new Tenant Partners will provide programming and the Farmers Market will be involved as well. There will also be opportunities to partner with other groups that will provide school supply giveaways. Staff advised these relationships will build stronger comprehensive activities, programs, and services and staff will report on a quarterly basis.

Ms. Richardson thanked staff for the response and said everyone in the community is impressed with what they are seeing. She reminded staff of her suggestion to provide banners to announce to the community and outer neighborhoods that the Center was open and available for activation.

- Staff advised the conversation surrounding the use of banners was still on the table and would provide notice to the public regarding the availability of the space for further activation.

Community Committee Member Steven Tiell congratulated staff on their accomplishments so far.

Public Comment:

Community Member Isaiah Powell suggested the following:

Monthly Dinner series highlighting cultural narratives around food. Invite local chefs to discuss food culture and include local food producers.

- Director Pharr thanked Mr. Powell for the suggestions and said staff will work with him to produce some of the events especially since there is a great commercial kitchen available.

7. **Black History Month Event** (discussion)(Bryant)

Victoria Bryant, SECC Community Programs Analyst

Victoria Bryant provided an overview of the plans for the upcoming Black History Month event. Commissioners were advised they were invited to march in the parade beginning at the Bayview Opera House, or they could come directly to the Center. She noted that following a speaker ceremony beginning at 12 p.m. there would be vendors, a 360 photobooth, food, and children's activities. Following a presentation from the San Francisco Arts Commission, the movie "I Am Charlie Walker" would be shown in the multi-purpose room. She said a line dancing class will take place in the Alex Pitcher room and the corridor would have an area for COVID testing. Classic cars will be on display in the parking lot and pony rides will be available for the children.

The Black Chamber of Commerce will host their annual Gala in the evening from 5 p.m. to 8 p.m. This is a full day of activities at the Center.

Questions and Comments from Commissioners and Community Committee Members: None.

Public Comment: None.

8. Updates: (discussion)(Pharr)

Emily Pharr, SECC Executive Director

Director Pharr reported the in-person meetings would take place March due to a directive from the Mayor's Office.

Director Pharr noted the hiring of additional staff as follows:

Part-time staffers Malachi Harris and Jomari Fernandez, a Willie Brown Fellow. They have been hired to assist with events. Leo Liu and Nicholas Cresta, former Willie Brown Fellow and San Francisco State graduate, has joined staff as a 9922 intern. Director Pharr said the recruitment for the 1820 Tenant Liaison has concluded and now resumes will be reviewed and decisions will be made regarding hiring.

Jomari Fernandez addressed the Committee and said he is studying mechanical engineering at San Francisco State. He is in his junior year and became a Willie Brown Fellow to gain more experience in his field.

Director Pharr said Jomari is working on a project creating diagrams of the reservable spaces that show how the rooms can be outfitted to support events. The work he is doing will become a part of the Center's promotional material.

Questions and Comments from Commissioners and Community Committee Members:

Committee members and Commissioners welcomed the new staff.

- Director Pharr advised Jomari may reach out to individuals for interviews as current or past public sector servants regarding the work they've done and how they impacted public policy. This is a requirement as a part of his work being a Willie Brown Fellow. She said she hoped individuals would make themselves available.

Public Comment: None

9. New Committee Business: (discussion)

Director Pharr noted new Committee Business included information around fees and some policies. A joint meeting with the SFPUC Citizens Advisory Committee was being planned and would include information about air quality and the air quality monitoring system. In late June or early August there will be a Commission Retreat.

10. Announcements:

Staff reminded Commissioners of the upcoming Black History Month events and Director Pharr invited the Commissioners and Community Committee members to forward community event information to staff who would place it on the Southeast Facebook page and also provide it to our community networks.

11. Adjournment: The meeting adjourned at 4:46 p.m.

The next Facility & Advisory Committee meeting is scheduled for Thursday, March 9, 2023, at 4 p.m.