



Services of the San Francisco  
Public Utilities Commission



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**ADOPTED MINUTES**  
**SOUTHEAST COMMUNITY FACILITY COMMISSION**  
**Wednesday, October 25 , 2023**  
**6:00 P.M.**

1. **Land Acknowledgement:** *Commissioner Murphy* read the Land Acknowledgement.
2. **Call to Order and Roll Call:** *Commissioner Murphy* called the meeting to order at 6:07 p.m. and staff called roll.  
**Present:** *Murphy, Posey, Sanchez, Tran,*  
**Excused:** *Chung, Fromer, Mezie*
3. **Adoption of Minutes:** September 27, 2023  
Commissioner Sanchez moved to accept the minutes with a correction to Item #8 to correct the name of Five Keys graduate from Kevin Kaplos to Kevin Campos.  
**Moved:** *Sanchez* **Second:** *Posey*  
The minutes for September 27, 2023, were adopted.
4. **General Public Comment:**  
Alma Robinson, Executive Director, California Lawyers for the Arts provided an overview of the services provided by her organization and requested an opportunity to provide a full presentation to the Commission at the next meeting.
5. **Communications:**  
Staff read correspondence from SFPUC Equity and Community Outreach Team, Communications Department regarding the Translation Process and Procedure at SFPUC.  
(To review the entire correspondence please contact the Commission Secretary at [cvaughn@sfpuc.org](mailto:cvaughn@sfpuc.org) or call (415) 523-1317).  
  
Commissioner Tran said there should be an insert in the water bill in several languages, so people know how to help the environment and conserve water. She stated the information should be in at least 4 languages.  
  
Chair Murphy suggested Commissioner Tran provide her questions in writing and they would be forwarded to the Communications Team for a specific response when they present to the Commission at the next meeting.
6. **Report of the Chair:**  
*Commissioner Murphy*  
Chair Murphy reported presentations from the African American Reparations Committee and the Bayview Police Department were forwarded to the November meeting.  
  
Public Comment: None.
7. **Committee Reports:**  
a) Community Programs Advisory Committee (*Posey*)  
Commissioner Posey reported a Smart Money Coaching presentation was provided by Andrea Yee and Aqil Algeré.

**London N. Breed**  
Mayor

**Emily Pharr**  
Executive Director

**Susan Murphy**  
Chair

**Dr. Gina Fromer**  
Vice-Chair

**Karen Chung**  
Commissioner

**Chika Mezie**  
Commissioner

**Damien Posey**  
Commissioner

**Amerika Sanchez**  
Commissioner

**Marlene Tran**  
Commissioner



They introduced the mission and programs of the Office of Financial Empowerment for Kindergarten to College/Financial Counseling/Bank On/ Pilot Programs.

Larry Berry, SECC staff provided an update on the SECC Outdoor Activation Design and introduced feedback gathered from the community to determine the best temporary use of the 15,700 square feet of space that will eventually be the home of an education building.

b) Facility & Design Advisory Committee (*Sanchez*)  
There was no quorum for the meeting.

Public Comment: None.

8. **Certificate of Appreciation for Jessica Campos:** (*Staff*)  
(To review the entire certificate please contact the Commission Secretary at [cvaughn@sfgov.org](mailto:cvaughn@sfgov.org) or call (415) 523-1317).

The Commissioners and staff thanked Ms. Campos for her years of dedication to Wu Yee Children's Service and advised they were especially proud of her community roots as she is a member of the Visitacion Valley community.

Ms. Campos expressed her appreciation to the Commission.

Public Comment: None.

9. **Certificate of Appreciation for Pastor Raynard Hillis, Sr.:** (*Staff*)  
(To review the entire certificate please contact the Commission Secretary at [cvaughn@sfgov.org](mailto:cvaughn@sfgov.org) or call (415) 523-1317).

The Commissioners acknowledged Pastor Raynard Hillis, Sr. as a vanguard of the community.

Public Comment: None.

10. **SECC Executive Director's Report:** (*Berry*)  
Larry Berry provided updates on building safety and security. He reported the Access Program is opened. Laptops and iPads are available to the community to use during their visit to the Community Center.

Larry Berry reported we are nearing the end of the Resident Partner Organizations reporting period for the first quarter. The Partners will present outcomes at the January/February meetings.

Regarding Reservations and Events Larry Berry reported in the first year of operation the Center has hosted 1,300 events with over 45,000 guests. Over \$200,000 in revenue has been collected. Interest remains high and the Center is booked every weekend through March 2024.

Public Comment:

Ms. Alma Robinson, California Lawyer for the Arts, Executive Director thanked staff for the report. She stated the Center was flourishing and said it was exciting to see the community engagement and stewardship.

11. **Future Agenda Items Initiated by Commissioners:**  
Staff announced the following items would be on the November agenda –  
Bayview Police Community Updates - Lieutenant Jacqueline Selinger  
Active Communities Plan – Christopher Kidd  
Reparations Update – Eric McDonnell  
California Lawyers for the Arts – Alma Robinson  
Jessica Bowker SFPUC Communications to address the Commission and the Commissioners will provide questions in advance.

Public Comment: None.

12. **Announcements:**

Commissioner Posey announced the US4US Health Fair and Turkey Giveaway on November 21 at the Center.

Commissioner Sanchez announced the 20<sup>th</sup> Anniversary Party of the Five Keys Program at Delancey Street Restaurant.

Staff announced the first session of the Community Connections Conference was held on Monday to discuss strategies of how to get jobs with the city.

Chair Murphy announced the Bayview Urban Arts Festival is scheduled for November 11<sup>th</sup>.

Public Comment: None.

13. **Adjournment:** Commissioner Sanchez adjourned the meeting at 6:54 p.m.

The next meeting of the Southeast Community Facility Commission will be Wednesday, November 29, 2023.

Carla Vaughn, Commission Secretary